

Privacy policy description

Register holder:

T:mi Jaakonaho Arts & Design
Business ID: 1638347-2
Tammukkatie 2
99870 Inari, FINLAND
+358 (0)40 749 4782
pasi@jaakonahoartsandesign.com

Contact person in privacy policy matters:

Pasi Jaakonaho
Tammukkatie 2
99870 Inari, FINLAND
+358 (0)40 749 4782
pasi@jaakonahoartsandesign.com

Register name:

Jaakonaho Arts & Design's customer register

Purpose of collected personal data:

Personal data is collected for dealing with customership:

- negotiating of custom orders and other orders
- sending ordered artifacts to customers

Data content of the register:

To customer register is collected following information of the client:

- first name and family name
- address
- phone number
- e-mail address

Regular sources of information:

From the customer by phone, e-mail or other similar method.

Regular delivering of the data:

Collect personal data is used only for dealing with customership and it is not regularly given forward any other side. However, the data can be given forward to deliver orders, to collect unpaid invoices and to public officers if required and it is allowed by the law.

Delivering the data outside EU or outside of economic region of Europe

The personal data is not delivered outside EU or economic region of Europe.

Retaining and erasing collected personal data

Collected personal data is retained during the customership. Ordering-, invoicing- and payment information is retained as is required by bookkeeping act. The unnecessary information is erased securely.

Register's protecting principles

The customer register is handled confidentially. The register is protected from third parties properly by fire walls and other technical safeguards. The register is retained only in digital format and occasional paper printouts are destroyed at once and properly when not needed.

The register is available only for persons who are required to use the information due to their work and who are bound to secrecy. Each person who has attendance to the register has a personal username and password.

Inspection rights

Each person has by the law the right to inspect what information of one has been collected. The request must be sent by personally signed or similarly verified document or personally requested in our office. The requests are to be sent to named contact person in this document who will also answer to possible requests of additional information.

Updating the personal data

The customer can contact the contact person of customer register in the matter of updating one's information.

Other rights with dealing of personal data

The customer has the right to deny handling one's personal information on marketing purposes. The restriction request must be sent to the contact person of customer register.

The date of privacy policy description

30.12.2019